



Practice Committee Meeting

August 6, 2025 | 11:15 p.m.

Virtually via Microsoft Teams & In Person:

BRPELS Office
605 11th Ave SE
Seattle, WA 98501

Committee: Mike Harney, PE, Chair
Matt Rasmussen, PE, PLS
Maureen Jackson, PE

Support staff: Ken Fuller, PE, Director
Kristina Horton, PLS, Deputy Director
Mackenzie Wherrett, Executive Assistant
Shanan Gillespie, Regulatory Program Manager
Jill Short, Investigations and Compliance Manager
Randy Garcia, Investigations and Compliance Manager
Greg Schieferstein, Communication and Outreach Manager
Vonna Cramer, Licensing Lead
Bryce Dickison, Administrative Assistant
Kevin Ballard, Internal Control Manager
Elizabeth Lagerberg, AAG

Guests: Doug Hendrickson, PE
Marjorie Lund, PE, SE
Jon Warren, PLS

Discussion topics

- **Complaints Summary**
Mr. Garcia informed the committee about the current new complaints. There are currently 3 Engineering, 2 Professional Land Surveying, 2 On-Site Wastewater Cases. No additional discussion.
- **Administrative Closure Report**
Mr. Garcia summarized the administrative closure report which detailed 3 Engineering, 3 Professional Land Surveying, and 0 On-Site Wastewater cases. No additional discussion.
- **Compliance Report/Noncompliance Report**
Mr. Garcia gave a brief overview of the report. As of July 30th, 4 respondents are being monitored and all are complying.
- **Changes to RCW 18.43 Language**
Ms. Gillespie presented the suggested updates to Chapter 18.43 RCW and informed the committee of stakeholder meetings. The next stakeholder meeting will be August 13th at 12:00 pm. Ms. Lagerberg commented that her other clients have also removed the US citizenship requirements. Ms. Gillespie updated the document during the committee meeting.

- **Review of WAC 196-09-050 draft language**

Ms. Gillespie explained the intent of the updates to expedite the agency's ability to charge respondents. The committee provided edits.

Action Item: Elizabeth to revise section 2, (e) & (f) to narrow the scope

Action Item: Ms. Gillespie to contact code revisors office to change title of WAC 196 to add "On-Site" in the title.

- **Licensing Reports – Review and Possible Changes**

Ms. Cramer presented the licensing reports for the committee to review. The committee discussed the review format for future meetings. Ms. Jackson requested the month be shown for the current year line in the report. The committee determined the licensing reports should be reported annually at the June Annual Board Meeting to show the current total of active licenses at that time and continue to track the licensing data.

Action Item: Ms. Jackson requested the month and year to date be added on the licensing reports. Ms. Cramer will update the licensing report with the month in the year line.

Action Item: Licensing reports to be published at the same time annually and presented at the annual board meeting.

Action Items

- **Action Item:** Elizabeth to revise section 2 (e) & (f) to narrow the scope.
- **Action Item:** Ms. Gillespie to contact code revisors office to change title of WAC 196 to add "On-Site" in the title.
- **Action Item:** Ms. Jackson requested the month and year to date be added on the licensing reports.
- **Action Item:** Licensing reports to be published at the same time annually and presented at the annual board meeting.