



Practice Committee Meeting

October 9, 2025 | 1:00 p.m.

Virtually via Microsoft Teams & In Person:

BRPELS Office
605 11th Ave SE
Olympia, WA 98501

Committee: Mike Harney, PE, Chair
Matt Rasmussen, PE, PLS (Excused)
Maureen Jackson, PE

Support staff: Ken Fuller, PE, Director
Kristina Horton, PLS, Deputy Director
Shanan Gillespie, Regulatory Program Manager
Kevin Ballard, Internal Control Manager
Jill Short, Investigations and Compliance Manager
Randy Garcia, Investigations and Compliance Manager
Vonna Cramer, Licensing Lead
Bryce Dickison, Administrative Assistant
Greg Schieferstein, Communications Manager
Elizabeth Lagerberg, AAG

Discussion topics

- **Complaints Summary**
Mr. Garcia summarized the 17 new complaints received.
- **Administrative Closure Report**
Mr. Garcia reported there were 6 cases being recommended for administrative closure.
- **Compliance Report/Noncompliance Report**
Mr. Garcia reported there are 5 individuals on the compliance report (Mr. Morta, PE; Mr. Rogers, PLS; Mr. Huxel; Mr. Riipinen; and Mr. Ross, who is new to the report). All 5 are in compliance with their board order. Mr. Garcia requested the PC recommend removing Mr. Morta from compliance monitoring as he has met the terms of his agreed order.
- **Definitions and Requirements for Electronic and Digital Signatures**
Ms. Horton led a conversation about the definition of electronic stamping and signatures. The committee discussed the DOT using digital delivery as a legal document and jurisdictions using Building Information Management (BIM) framework. Ms. Lagerberg explained the difference between sealing and signing a document. She also clarified use of digital delivery for legal purposes, and what is considered within the jurisdiction of the board.



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- Approval of Draft Language and to file CR102 for WAC 196-09
Ms. Gillespie presented the draft language for Chapter 196-09 WAC.
- Approval to file a CR103 for WAC 196-25
Ms. Gillespie presented the proposed language and Concise Explanatory Statement for Chapter 196-25 WAC.

Action Items

- Committee to recommend removing Mr. Morta, PE, from compliance monitoring as he has met the terms of his agreed order.
- Committee members will read the guidelines from NCEES about BIM.
- Mr. Fuller will lead a team to develop a FAQ related to Definitions and Requirements for Electronic and Digital Signatures and bring a draft to the next Practice Committee.
- Practice Committee to recommend the board approve filing the proposed language and CR102 for Chapter 196-09 WAC.
- Practice Committee to recommend the board approve the Concise Explanatory statement, amend language and file the CR103 for Chapter 196-25 WAC.