



Exam Qualifications Committee Report

October 15, 2025 | 9:00 a.m.

Virtually via Microsoft Teams & In person: Washington State University
Sloan Hall, Room 146
405 NE Spokane St.
Pullman, WA 99163

Committee: Maureen Jackson, PE, Chair
David Peden, PE, SE
Jon Warren, PLS (*Excused Absence*)

Support staff: Ken Fuller, PE, Director
Kristina Horton, PLS, Deputy Director
Vonna Cramer, Licensing Lead (*MS Teams*)
Shanan Gillespie, Regulatory Program Manager (*MS Teams*)
Kevin Ballard, Internal Control Manager
Mackenzie Wherrett, Executive Assistant (*MS Teams*)
Bryce Dickison, Administrative Assistant
Elizabeth Lagerberg, Assistant Attorney General (*MS Teams*)
Randy Garcia, Investigations and Compliance (*MS Teams*)

Guests: Ryan Thompson (*MS Teams*)
Marjorie Lund, PE, SE
Emily Weston, Licensing Specialist (*MS Teams*)
Matt Rasmussen, PE, PLS (*MS Teams*)
Aaron Blaisdell, PLS (*MS Teams*)

Discussion topics

- Application Review (KF/VC)
ENG2501999 was reviewed by the committee who requested that the applicant provide more robust information about their work experience. Mr. Peden will review any additional information provided by the applicant to determine approval or denial.

Action Item: Board staff will request ENG2501999 provide more detailed information about their work experience. Upon receipt to be reviewed by Mr. Peden.

- NCEES Attestation Language (VC)
Ms. Cramer introduced the updated attestation language. The committee discussed and proposed one edit. It was noted that this language on the NCEES website will be updated in the future as part of decoupling.

Action Item: Board staff to remove “initial” from the second bullet in the new NCEES Attestation.

- FE Waiver Analysis (KF/KB)
Mr. Ballard and Mr. Fuller presented a proposal for a Fundamentals of Engineering (FE) examination waiver for non-licensed engineers who work in the field and would like to sit for the PE examination. The committee discussed what requirements would

be needed in WAC for the waiver but concluded that more information is needed.

Action Item: Board staff will compile the current FE Waiver language and the proposed FE Waiver language to be reviewed at the next Exam Qualifications committee meeting.

- PLS and On-Site Cut Scores
The committee reviewed the new Washington State PLS and On-Site examination details from the September 2025 administration. The committee will recommend the following for approval by the Board.
 - PLS exam cut score of 73 with a pass rate of 42%
 - On-Site exam cut score of 80 with a pass rate of 13%
- Draft Language for Chapter 196-12 WAC (SG)
Ms. Gillespie asked the committee whether the Board still wants to accept NCEES records for experience. After a lengthy discussion, the committee directed board staff to work with the AAG on draft language and update language on the agency website.

Action Item: Board staff to coordinate with Ms. Lagerberg, AAG, to clarify language in WAC 196-12-020(7) about direct supervision.
- Draft Language for Chapter 196-16 WAC (SG)
Agenda item was not discussed due to time. Item postponed for the next meeting.

Strategic Planning Items

- ~~Review Comity regulations for each profession and how they relate to other states~~
- ~~Investigate decoupling all exams~~

Action Items

- Board staff will request ENG2501999 provide more detailed information about their work experience. Upon receipt to be reviewed by Mr. Peden.
- Board staff to remove “initial” from the second bullet in the new NCEES Attestation.
- Board staff to compile the current FE Waiver language and our proposed FE Waiver language to be reviewed at the next committee meeting.
- The committee will recommend for approval by the Board, a cut score of 73 for the September 2025 administration of the Washington State PLS and 80 for the On-Site state exams.
- Board staff to coordinate with Ms. Lagerberg, AAG, to clarify language in WAC 196-12-020(7) about direct supervision.