



Exam Qualifications Committee

November 19, 2025 | 3:00 p.m.

Virtually via Microsoft Teams:

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Meeting ID: 226 215 296 593 0

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[+1 564-999-2000,965700337#](#) US, Olympia

Phone Conference ID: 965 700 337#

In person:

BRPELS Office

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Committee: Maureen Jackson, PE, Chair
David Peden, PE, SE
Jon Warren, PLS

Support staff: Ken Fuller, PE, Director
Kristina Horton, PLS, Deputy Director
Vonna Cramer, Licensing Lead
Shanan Gillespie, Regulatory Program Manager
Kevin Ballard, Internal Control Manager
Mackenzie Wherrett, Executive Assistant
Bryce Dickison, Administrative Assistant
Elizabeth Lagerberg, Assistant Attorney General

Discussion topics

- Application Fees
- Application Requirements
- Applications & Forms
- Waiver(s)



EQC - November 2025

Presented by:

Kevin Ballard, ICM
Shanan Gillespie, RM

Location: Olympia, WA
Date: 19NOV25

Disclaimer

Information and discussions before, during, or after this session are based on the individual opinions and/or experiences of the board members and staff present.

While they may be shared by members of the Board, they are not to be interpreted as a policy, position, or consensus of the Board or court of law.



Slide Topics

- Application Fees
- NCEES Records for Applications
- Experience Language
- Foreign Degree Evaluations
- Supervision for Federal, Military, & Manufacturing
- FE Waiver



Meeting Scope & Outputs

- Discuss and clarify the Committee's intent.
- Identify action items for staff.
- *"Parking Lot"* – non-decision items – **review at meeting end.**
- Staff to present language at December EQC – (referral to Board?).



Slide Structure & Meeting Rules

- **Decision Focus:** What decision the staff is proposing.
- **Profession(s):** Affected licenses/ certificates.
- **RCW/ WAC Change:** What law/ rule(s) will be affected.
- **Action Item:** Proposed action item stemming from decision.
- **Explanation/ Background:** (*spoken*)
- *Raise your hand before speaking.*



Application Fees

- **Decision Focus:** Whether to standardize or differentiate application fees across professions.
- **Professions:** PE \$110, SE \$110
- **WAC Change:** Yes – WAC 196-26A
- **Action Item:** *Proposed*- Staff to draft language with a new fee schedule standardizing a single application fee for PE and SE.



NCEES – Education Verification

- **Decision Focus:** Approve adoption of NCEES profile (*can be accessed by staff without transmittal fee*) for all education verification.
- **Professions:** EIT, PE, LSIT, PLS
- **WAC Change:** Yes – WAC 196-12, 196-20, 196-16, 196-21
- **Action Item:** *Proposed-* Staff to draft language requiring applicants to provide verification of education through NCEES profile.





NCEES Record – Work Experience

- **Decision Focus:** Approve adoption of NCEES record as the required method to verify work experience.
- **Professions:** EIT (applying without degree), PE
- **WAC Change:** Yes – WAC 196-12, 196-20
- **Action Items:** *Proposed-*
 - Staff to draft language requiring applicants to provide verification of work experience through the NCEES record.
 - Staff to provide notifications stating the Board will independently review and reject NCEES-approved experience that does not meet Washington standards. Applicants may be required to complete additional experience verification through BRPELS Experience & Verification Forms.*

Foreign Degree Evaluation Services

- **Decision Focus:** Approve adoption of NCEES foreign degree evaluation service as the sole accepted service for education equivalency.
- **Professions:** EIT, PE, LSIT, PLS
- **WAC Change:** Not necessary. Could be covered in a statement on webpage and or policy.
- **Action Items:**
 - *Proposed-* Staff to draft statement, policy, and or language stating that NCEES is the sole accepted FDE service accepted by the Board.
 - Draft notice for NCEES webpage.
 - Draft accommodation language for alternate FDE use.



Rewrite of “A-H” Criteria for EIT & PE

- **Decision Focus:** Endorse direction to rewrite criteria as generalized statements of qualifying engineering experience
- **Professions:** EIT, PE
- **WAC Change:** Yes – WAC 196-12, 196-20
- **Action Item:** *Proposed-* Staff to draft language amending “A-H” criteria for qualifying work experience.



Supervision for Fed, Mil, & Manufacture

- **Decision Focus:** Approve exception allowing federal, military, and manufacturing experience verified by unlicensed supervisors with equivalent professional expertise, at the Board's discretion.
- **Professions:** EIT, PE, LSIT, PLS
- **WAC Change:** Yes – WAC 196-12, 196-20, 196-16, 196-21
- **Action Item:** *Proposed-* Staff to draft language allowing verification of federal, military, and manufacturing experience by unlicensed supervisors with equivalent expertise & scope.

FE Waiver

- **Decision Focus:** Approve new criteria for FE waiver to be enacted following legislation passing (RCW 18.43).
- **Profession:** PE
- **RCW Change:** Yes – RCW 18.43
- **WAC Change:** Yes – WAC 196-12
- **Action Item:** *Proposed-* Staff to compile approved requirements and draft language for FE Waiver.

FE Waiver – Current Language

WAC 196-12-010-

- (b) Fundamentals of engineering examination waiver shall be granted to an applicant licensed in another jurisdiction provided that:
 - (i) The professional engineering license is currently active and is in good standing.
 - (ii) The license is in a branch of engineering recognized by the board.
 - (iii) The applicant has been actively licensed in a board recognized licensing jurisdiction for a minimum of **10 years** since receiving their initial professional engineering license.



FE Waiver – Future Language

Decision Points:

- Required Experience? (*years*) 18
- Not failed the FE in the last 5 years? Yes
- Good standing requirement? Yes

- Tenured Professor in ABET engineering program? Yes
 - Required practical work experience? (*years*) 1 year
- College ABET teaching experience credit? Yes, up to 2 years

- **Action Item:** *Proposed-* Staff to draft FE Waiver language.

**standard education credits apply towards experience requirement*

**comity licensure time counts towards experience*

**licensure in board approved jurisdiction equates to 8 years of experience*

Review of Action Items

Parking Lot – Deferred Points