



STATE OF WASHINGTON  
BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS

## Board Member Training Meeting Minutes

**DATE:** August 2, 2023  
**TIME:** 2:00 p.m.  
**LOCATION:** Radisson Hotel SeaTac  
Orcas Room  
18118 International Blvd  
Seattle, WA 98188

**Training Facilitators:** Jill Short, Investigator  
Shanan Gillespie, Regulatory Program Manager  
Mackenzie Wherrett, Executive Assistant  
Danitza Casselman, AAG  
Elizabeth Lagerberg, AAG

**Board Members:** Dave Peden, PE, SE  
Doug Hendrickson, PE  
Ivan VanDeWege, PE  
James Wengler, PLS (Webex)  
Marjorie Lund, PE, SE  
Mike Harney, PE

**Board Staff:** Ken Fuller, PE, Director  
Kristina Horton, PLS, Deputy Director  
Vonna Cramer, Licensing Lead  
Greg Schieferstein, Communication Manager

**Guests:** Sharon Zimmerman, PE (Webex)

### 1. Board Training

The [Board Member Training PowerPoint](#) was presented on screen and via Microsoft Teams Meeting. The following training topics were discussed.

- 1.1. Welcome and Introduction  
Training facilitators were introduced. Ms. Lagerberg gave a brief overview of the training topics.
- 1.2. Role of a Case Manager  
Discussion on the role of a case manager also included other steps within the enforcement process.

- 1.1. Open Public Meetings Act Overview  
Ms. Lagerberg gave an overview of the Open Public Meetings Act.
- 1.2. Public Records Act Overview  
Ms. Gillespie gave an overview of the Public Records Act.
- 1.3. FTC vs. NC Dental Board Case Overview  
Ms. Lagerberg presented the PowerPoint, '[FTC Vs. NC Dental Board Case Overview](#)' on screen and via Microsoft Teams Meeting.
- 1.4. Questions?  
There was discussion about who drafts a letter of education, when to call the prosecuting AAG and if collection agencies can report to the credit reporting agencies.

## 2. Adjourn

Board member training concluded at 4:52 p.m.