



STATE OF WASHINGTON

BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS

BOARD MEETING MINUTES

DATE: August 11, 2022

TIME: 11:00 a.m.

LOCATION: SeaTac Conference Center, Seattle, WA and WebEx

ATTENDANCE:

Board Members

Doug Hendrickson, PE, Chair

Dave Peden, PE, SE, Vice Chair

Aaron Blaisdell, PLS

Nirmala Gnanapragasam, Ph.D, PE

Marjorie Lund, PE, SE

Ivan VanDeWege, PE

James Wengler, PLS, CFedS

Staff Members

Elizabeth Lagerberg, Advising AAG (WebEx)

Ken Fuller, PE, Director

Richard Larson, PLS, Deputy Director

Carmena Moretti, Executive Assistant

Shanan Gillespie, Regulatory Program Manager

Jill Short, Investigations & Compliance Manager

Greg Schieferstein, Outreach and Communication Manager

Paul Bitar, Senior Financial Consultant (WebEx)

Guest(s)

Julia (WebEx)

Luke Lymangrover (WebEx)

1. Call to Order at 11:00 a.m.

1.1. Roll Call

Ms. Moretti took roll call.

1.2. Order of Agenda

A motion was made by Ms. Gnanapragasam, and seconded by Mr. Peden, to accept the agenda. Motion carried.

1.3. Approval of Meeting Minutes

A motion was made by Mr. Peden, and seconded by Mr. VanDeWege, to accept the June 23, 2022 meeting minutes as written. Motion carried.

1.4. Review Correspondence & Communications

The Board reviewed an email from Mr. Walesh regarding engineering licensing exemptions and decided that the Practice Committee will craft a response for Mr. Fuller to use in his reply to Mr. Walesh.

1.5. Public Comment Opportunity

None provided.

Executive Session

Mr. Hendrickson, Board Chair, announced that the Board would move into closed session to consult with the board attorney, discuss matters related to enforcement and cases in current litigation. It was estimated Executive Session would last from 11:15 a.m. until 12:00 p.m.

Open Session Reconvened - 11:59 a.m.

2. Disciplinary Action

2.1. Recommended Case Closures

2020-02-0104-00ENG

Mr. Hendrickson recommended the case be closed.

A motion was made by Ms. Lund, and seconded by Mr. VanDeWege, to accept the case manager's recommendation for closure. Motion carried. Mr. Hendrickson abstained.

2022-04-0536-00LSV

Mr. Wengler recommended the case be closed.

A motion was made by Mr. Blaisdell, and seconded by Ms. Gnanapragasam, to accept the case manager's recommendation for closure. Motion carried. Mr. Wengler abstained.

2022-05-0703-00LSV

Mr. Wengler recommended the case be closed.

A motion was made by Mr. Blaisdell, and seconded by Ms. Lund, to accept the case manager's recommendation for closure. Motion carried. Mr. Wengler abstained.

2022-06-0900-00LSV

Mr. Wengler recommended the case be closed.

A motion was made by Mr. VanDeWege, and seconded by Mr. Peden, to accept the case manager's recommendation for closure. Motion carried. Mr. Wengler and Mr. Blaisdell abstained.

2.2. Disciplinary Report

Ms. Short provided a summary of the Disciplinary Report that was included in the [board packet](#).

3. Committee Reports

3.1. Executive Committee

Mr. Hendrickson delivered the committee's report.

- [8/3/22 Executive Committee Meeting Minutes](#)

A motion was made by Mr. Blaisdell, and seconded by Mr. VanDeWege, to receive the Executive Committee report. Motion carried.

3.2. Practice Committee (PC)

Mr. Peden delivered the committee's report.

- [8/4/22 Practice Committee Meeting Minutes](#)

A motion was made by Mr. Wengler, and seconded by Ms. Lund, to receive the Practice Committee report. Motion carried.

3.3. Exam Qualifications Committee (EQC)

Ms. Gnanapragasam delivered the committee's report.

- [8/3/22 Exam Qualifications Committee Meeting Minutes](#)

A motion was made by Mr. Wengler, and seconded by Mr. Blaisdell, to accept the Exam Qualifications Committee report. Motion carried.

3.4. Survey Committee

Mr. Wengler delivered the committee's report.

- [8/8/22 Survey Committee Meeting Minutes](#)

3.5. Structural Committee

Mr. VanDeWege delivered the committee's report.

- [8/1/22 Structural Committee Meeting Minutes](#)

3.6. On-Site Committee

Mr. Blaisdell reported on the 7/22/22 Joint Exam Qualifications and On-Site committee meeting.

Discussion Items

- The committees reviewed the proposed language changes to WAC 196-32 and feedback received from the Washington State Environmental Health Directors (WSEHD) and Washington On-Site Sewage Association (WOSSA).

Outcomes:

- o One-year design experience requirement for inspectors and certificate of competency holders.
- o Certificate of competency holders who wish to obtain their designer license may use their experience gained as an inspector. The Board will review applications on a case-by-case basis to make sure these individuals meet the criteria to be a designer.

Action Items

- Ms. Lagerberg and Mr. Fuller will draft a response to WSEHD and WOSSA and send it to the On-Site Committee members for initial review. It will then move to the EQC for their review and recommendation to the board.
- Staff will make the revisions to WAC 196-32 and send it out to the On-Site committee.

Mr. Blaisdell also informed the Board that he, Mr. Fuller, and Ms. Gillespie met with Mr. Kiess, EH Director Kitsap County and Ms. Shopbell, EH Manager, Grant County on 8/10/22 to get a better understanding of WSEHD's questions and the certificate of competency training and mentorship process as it relates to the one-year design experience requirement.

4. New Business

4.1. Approval of Concise Explanatory Statement & Filing of CR103 for WAC 196-12 (from EQC)

A motion was made by Mr. VanDeWege, and seconded by Mr. Blaisdell, to approve the proposed language from the EQC and direct staff to file the Concise Explanatory Statement and CR-103 with the Office of the Code Reviser. Motion carried.

4.2. Update on Development of RCW 18.43 Next Steps (from PC)

Mr. Peden, PC Chair, provided background information and presented two options for the Board to consider. The first option is to move forward with only the FE Waiver portion of the proposed language. The second option is to include edits for an additional pro-tern board member along with the FE Waiver revisions.

A motion was made by Ms. Lund, and seconded by Mr. Peden, to move forward with changes to RCW 18.43 only within the scope of FE Waiver language as previously proposed by Exam Qualifications Committee. Motion carried.

4.3. Approval of Monument Removal/Replacement Response to DNR (from Survey Committee)

It was determined this matter needs to be reviewed by the Practice Committee before coming to the board for consideration and discussion was postponed until the next meeting.

4.4. NCEES Annual Meeting Motions

A motion was made by Mr. VanDeWege, and seconded by Mr. Peden, to delegate the Board's voting authority to meeting attendees and identified Mr. Hendrickson being the primary voting delegate. Motion carried.

4.5. Amendment to Existing Agreed Order - Hawkins

The board discussed a proposal by Mr. Hawkins regarding his Agreed Order.

A motion was made by Mr. Peden, and seconded by Mr. Wengler, to amend the Agreed Order to allow for a payment plan but not reduce the amount of the fine. A friendly amendment made by Mr. Peden was also accepted to send the case to collections if necessary. Motion carried.

5. Director's Report

5.1. Financial Report

Mr. Bitar provided an overview of the financial report that was included in the packet. He reported the agency is in excellent financial condition and stated the agency is projected to end the biennium with about \$1.61 million in its operating account and is on track to underspend appropriation this biennium by \$543,000.

He reported last fiscal year, the agency generated \$2.106 million in licensing revenue vs. just \$1.824 million during the same period last biennium. This represents an increase of about 15.5%.

5.2. Agency Operations

Mr. Larson informed the board that new keypad door locks are going to be installed on both office entry doors.

Mr. Fuller stated that the agency purchased a Scantron reader and software to grade state specific exams and Ms. Gnanapragasam questioned why the agency was purchasing antiquated technology.

5.3. Program Reports

Staff provided a summaries of the program reports that were included in the [board packet](#).

5.3.1. Communications & Outreach - Mr. Schieferstein

5.3.2. Regulatory - Ms. Gillespie

5.3.3. Investigations & Compliance - Ms. Short

5.3.4. Licensing

5.3.5. Administration - Ms. Moretti

5.4. Other Items

Mr. Fuller let the board know that the agency has engaged a consultant, Leneker Group, LLC. to provide team development and coaching to staff.

The Board discussed the location and format of upcoming board meetings. A motion was made by Mr. Blaisdell, and seconded by Mr. Wengler, to use a hybrid model (in-person *and* WebEx) and hold the in-person October and December board meetings at the SeaTac Radisson utilizing the traditional 2-day format with committee meetings held the day before. Motion carried.

6. Assistant Attorney General's Report

6.1. The Board reviewed the AGO opinion included in the [board packet](#) and Ms. Lagerberg offered to answer any questions but there were none.

7. Other Business

7.1. Additional Public Comment

None Provided

7.2. Upcoming Outreach and Events

- 9/21-22/22 | Washington State Association of County Auditors Licensing & Recording Conference | Pasco | Mr. Hendrickson, Mr. Blaisdell, Mr. Wengler, Mr. Larson, and Ms. Short.
- 10/28/22 | WABO, Architects Board, BRPELS | Spokane | Mr. Peden, Ms. Lagerberg, and Mr. Fuller.

- 12/1/22 | City of Bellevue and surrounding building departments | Bellevue | Ms. Lund and Mr. Fuller.
- 4/26-27/23 | American Public Works Association (APWA) Conference | Tacoma

7.3. Action Items from This Meeting

1. The Practice Committee will prepare an appropriate reply for Mr. Fuller to use in his response to Mr. Welsh regarding engineering licensing exemptions.
2. Ms. Gillespie will file CR103 for WAC 196-12.
3. The Practice Committee will review the Monument Removal/Replacement response from the Survey Committee and prepare a recommendation for the Board.

7.4. Agenda Items for Next/Upcoming Meetings

1. 2023 Meeting Dates
2. NCEES Annual Meeting Update
3. State Exam Cut Scores
4. Motions for NCEES Annual Meeting

8. Adjourn Meeting

A motion was made by Ms. Lund, and seconded by Mr. VanDeWege, to adjourn the meeting at 3:30 p.m. Motion carried.

Next Meeting: October 20, 2022 - Special Board Meeting - SeaTac & WebEx

Respectfully submitted



Ken Fuller, PE, Director