

BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS

Strategic Planning Session Report

DATE: October 11, 2023

TIME: 8:00 a.m.

LOCATION: Davenport Grand Hotel & WebEx

Meeting Room 11

333 W Spokane Falls Blvd Spokane, WA 99201

ATTENDANCE:

Board Members

Dave Peden, PE, SE, Chair Aaron Blaisdell, PLS, Vice Chair Doug Hendrickson, PE James Wengler, PLS, CFedS Ivan VanDeWege, PE

Marjorie Lund, PE, SE (MS Teams)

Mike Harney, PE

Board Staff

Ken Fuller, PE, Director Kristina Horton, PLS, Deputy Director Mackenzie Wherrett, Executive Assistant Shanan Gillespie, Regulatory Program Manager Greg Schieferstein, Communication Manager Vonna Cramer, Licensing Lead

Elizabeth Lagerberg, Advising AAG (MS Teams)

Guest(s)

Sharon Zimmerman, PE (MS Teams)

1. Introduction

Mr. Fuller and Mr. Peden introduced the Strategic Planning Session. The goal of the Strategic Planning Session was to generate ideas and allow the board members to prioritize those ideas. At the end of the session, Board Members used color coded stickers to set priorities and potential timelines for each strategic planning item. Sticker color signifies the following.

Green – 6 months to 1 year
Blue - 1 year to 2 years
Yellow – 2 years to 4 years
Red – Future

No board action was taken during the session.

2. Public Comment Opportunity

No public comment.

3. Current Strategic Planning Items

The following current strategic planning items were discussed.

Executive Committee

- o Remain engaged and informed on deregulation (3) (2)
- Emphasis on outreach and education (6)
- Measure performance and gain stakeholder feedback that is relevant and useful for improving our agency. (1) (3)
- Measure the licensing system software functionality from stakeholders (1) (2)

A sticky note was added to review regulations for comity for each profession and how it relates to other states, possibly a chart for summary. (1) (1)

Practice Committee

- o Continue working on RCW 18.43. (3) (2)
- Move forward with the on-site designer pro-tem board member changes for the upcoming legislative session. (1) (1)

Survey Committee

- o Determine the pathways to state specific PLS exam (1) (3)
- Work with DNR on the Survey Recording Act and associated WACs to determine our regulatory direction for "intelligent interpretation" and other items (1) 3
 A sticky note was added to rename "Intelligent Interpretation"

4. Review of Communication and Outreach Action Plan

The following ideas for possible strategic planning items were discussed.

- 4.1. Importance of Licensure & Ethics Engineering Higher Education (2) (1)
- 4.2. Public Officials Checklists (1)
- 4.3. Continuing Education On-Site PDHs (1)
- Scholarships (2) (1) (1)
- o Military retirees, 2nd career, and outreach through Joint Base Louis McChord (JBLM) (1)
- Reaching 'first contact' students in middle school or high school. Be in back seat and how to support? (1)
- Encourage faculty members to gain licensure (1) (3) (1)
- Promoting licensure for students in path (3) (1)
- Discount licensing fees for engineering educators (1)
- Review education programs and curriculum (how to fill the gap with ethics and licensure)
 (1) 1
- More board involvement with higher education faculty and students (1) (2) (1)
- Municipalities, counties, state contracts (1)
- What is the responsibility of the public official? What relief can we offer for professional (2)
 (1)
- Auditors for Record Of Survey (2)
- Education of planning and engineering department heads (1)
- State agency and municipality stamping requirements for their work (1) (1) (1)
- Increase outreach to public about On-Site licensure importance, may include public officials
 (1) (2)
- Continue to increase communication with AHJs (2)
- Reach out to STEM colleges about On-Site as field of practice (2) (1)
- Review PDH requirement and ensure they are relevant technical, business, contracts, communication (2)

5. Diversity, Equity, and Inclusion (DEI)

The following ideas for possible strategic planning items were discussed.

- Review of application process (2) (1)
- o Ability to access forms (2) (1)
- o Reach out to other STEM programs community colleges (1) (1)
- Tech and vocational schools (1) (1)
- o Foreign Degrees (1) (1)
- 4-year degree could be a barrier to licensure (1) (3)

6. Legislative Proposals

The following ideas for possible strategic planning items were discussed.

- 6.1. Options for Proposed 2025 Legislation
- o Do nothing. Leave RCWs as currently written (1) (1)
- o PLS Practice

- Work on specific sections of RCW 18.43 and/or RCW 18.210 including definition of Engineer. Is there a problem we are trying to resolve for public protection? (2)
- Other than definition of Engineer composition of the Board. (1)
- Only work on 18.43.020 RCW definition of Engineer. What problem are we trying to resolve for public protection? (1)
- Combine RCW 18.43 and RCW 18.210 into one chapter (18.43) (3)
- o Clean up 18.210 and 18.43 instead of combining (3) (1)
- o Reinstate 18.43 Task Force (4) (3)
- o Implied to public, creates ambiguity (1)
- Weigh the public opinion/stakeholder opinion (2) (1)

7. WAC Rulemaking (1)

The following ideas for possible strategic planning items were discussed.

- o Rulemaking process in SharePoint
- Professional conduct (1)
- o WAC 196.29 (2)
- o Regulatory fairness (1) (1)
- Economic impact (2)
- o Progress on website (1) (1)
- Establish a method for sending rule changes to professional organizations for comments before the CR102 (1) (2)

8. Licensing

The following ideas for possible strategic planning items were discussed.

- 8.1. CBT Testing (2) (1)
 - 8.1.1. Law Reviews (1) (1)
 - 8.1.2. State Specific (1) (1)
 - Security level (1)
 - o Require NCEES record (6)
 - o Psychometrician review of the law review (1)
 - Exam procedures items, grading, SMEs, security, PAKS (1)
 - State specific cost analysis from in-person to CBT
 - o Partner with other states concerning CBT testing
 - O CBT for PLS exam (3) (1)
 - CBT for On-Site exam (1) (1) (1)
 - Keep track of costs (2)
 - Provide a specific booklet of laws and rules for each profession on website for the law review exam (1)
- 8.2. Licensing System (1)
- o If necessary, explore other options (2) (2)
- Survey/Questionnaire to POLARIS users (2) (1)
- Registrant education of process renewals and applications (1) (1)
- Electronic signature registry for agency, for licensee (1) (1) (1)

9. Compliance

The following ideas for possible strategic planning items were discussed.

- Board access to all closed cases (2) (1)
- Develop compliance history narrative (1) (2)
- Determine what we can do on delinquent charges
- o PDHs for Professional Engineers (1) (1) (2)
- 9.1. PDH Tracking & Audits (1) (2)
- o New Process
- Determine if PDHs are working (2) (1)
- o Revisit PDH rule (2)
- 9.2. Board Created Training Sessions for PDHs (1) (1)

- o Training sessions initiated from complaints, contracts, ethics (2)
- 9.3. Revisit Complaint Tracking Timelines (1) (1)
- Feedback assessment of complaint process (2)
- o Track the timelines and ask permission to extend timelines (1)
- o Have a procedure for public records requests sharing with Case Managers
- 9.4. Continuing Investigative Training for Board Members (1)
- o Investigator handbook of procedures and process (1) (1) (1)
- Staff training on basics of surveying for investigative staff (1) (1)

10. Administration

The following ideas for possible strategic planning items were discussed.

- o Facility/office space plan (1) (1)
- Performance of agency and staff assignments (2)
- 10.1. Hiring & Succession Planning (1) (1)
- Scope and growth of agency (2)
- 10.2. Desk Manuals (1) (1)
- o Board Member access to FAQ (technical FAQ) and responses (1)
- 10.3. Onboarding New Board Members (2) (1)
- o Composition of the Board (3) (1)
- o Development and recruitment of Board Members (1) (3) (1)
- What happens after Board Member transitions off the Board? Pro-tem? SME? Emeritus?
 (2) (2)

11. Public Comment Opportunity

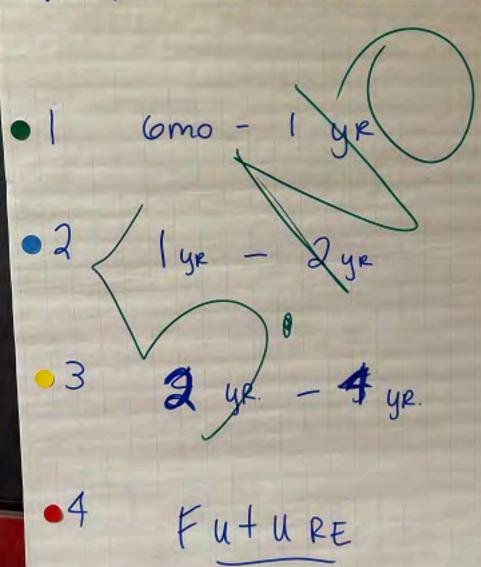
No public comment.

After Public Comment Opportunity, Board Members used color coded stickers to set a priority for each strategic planning item/idea. Attached are the photos of the current strategic planning items, new ideas, and sticker priorities





Wi-Fi- Davenport GRAND

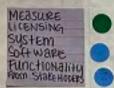


Current Strategic Planning Items



















Review of Communication and Outreach Action Plan



Diversity, Equity, and Inclusion (DEI)



OPTIONS FOR PROPOSED LEGISLATION - 2025

Do nothing. Leave RCWs as currently written

- 2. Work on specific sections of RCW 18.43 and/or RCW 18.210.
 - a. Including definition of Engineer
 Is there a problem we are trying to resolve for public protection?

Conposition of Engineer of Board

3. Only work on 18.43.020 RCW – definition of Engineer What problem are we trying to resolve for public protection? supported to

Reconstate 18-48 text





4. Combine RCW 18.43 and RCW 18.210 into one Chapter (18.43)





WAC Rulemaking

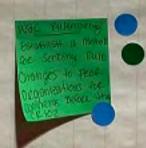


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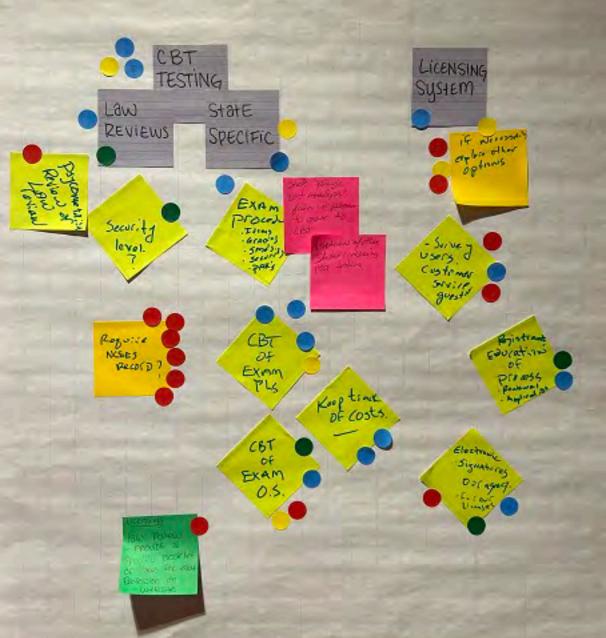








Licensing





Compliance

PDH TRACKING + audits BOARD CREATED TRAINING F SESSION FOR PDHs REVISIT COMPLAINT TRACKING TIMELINES

News

CONTINUING INVESTIGATION TRAINING FOR BOORD MEMBERS Complaine From weak

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BAND RESPONSES





